

Electronic Research Administration (ERA) Forum Webinar Series



*NSF-approved Format for Proposal Sections: Biographical Sketch and
Current & Pending Support, New Award Notice and Research.gov Demo:
Separately Submitted Collaborative Proposals from Multiple
Organizations*

National Science Foundation
May 14, 2020



Welcome and Webinar Administrative Logistics

- Attendees will be in listen-only mode during the webinar.
- View real-time captions during the webinar at URL:
[https://www.captionedtext.com/client/event.aspx?EventID=4383760
&Customer](https://www.captionedtext.com/client/event.aspx?EventID=4383760&Customer)
- Presentation, Agenda, and Webinar recording will be available on the NSF ERA Forum Website
https://www.nsf.gov/bfa/dias/policy/era_forum.jsp within 7 days.
- **For Zoom Support**, call +1-833-966-6468 (+1-833-Zoom-Gov) or email support@zoom.us.



Agenda

- Welcome, Forum Webinar Logistics, and How to Engage with the Forum
- The ERA Forum
- Speakers
- Forum Webinar Discussion Topics:
 - NSF-approved Format for Proposal Sections:
 - Biographical Sketch
 - Current and Pending Support
 - New Award Notice
 - Research.gov Demo: Separately Submitted Collaborative Proposals from Multiple Organizations
- Questions and Answers
- Next Steps and ERA Forum Resources



How to Engage with the Forum

Forum Participation

- Questions can be sent to nsferaforum@nsf.gov during the webinar
 - Responses will be provided in a Frequently Asked Questions (FAQs) document and posted to the ERA Forum webpage
- Post-webinar Survey
- Future Forum Topics
- Forum Listserv and Email
 - Subscribe: NSF-ERA-FORUM-subscribe-request@listserv.nsf.gov
 - Email us: nsferaforum@nsf.gov
- General Information



The ERA Forum

Background and Purpose

- Provides a new approach to regularly engaging the research community, which includes collecting individual opinions and perspectives on ERA activities, gathering topics of interest for future Forum Webinars, and soliciting volunteers for usability studies.

Past Forum Webinars:

- April 2019:
 - Key updates to include PAPPG 2019 (19-1) updates pertaining to the cover sheet, link updates for various PAPPG section references and instructional text update for completing Proposal File Update Justification. Additional key updates to include ability to delete in- progress proposals, proposal file updates, or budget revisions; ability to select awardee institution on proposal creation if PI belongs to multiple institutions; additional usability enhancements and bug fixes.



Speakers



Office of Budget, Finance, and Award Management (BFA)

Maria Kozalka	Jean Feldman	Jeff Veceli	Sonya Arora
Staff Associate, Research.gov, Division of Institution and Award Support	Policy Office, Division of Institution and Award Support	Head, Systems Office, Division of Institution and Award Support	IT Project Manger, Division of Information Systems



NSF-approved Format for Proposal Sections: Biographical Sketch & Current and Pending Support



Policy Implementation

Biographical Sketch

- Requires senior personnel to use an NSF-approved format to generate the biographical sketch
- Appointments section must include any titled academic, professional, or institutional position whether or not remuneration is received.
- Synergistic Activities must be specific and may not include multiple examples to describe a single activity.
- See PAPPG (NSF 20-1), [Chapter II.C.2.f](#)



Policy Implementation

Current & Pending Support

- NSF uses the information to assess the capacity of the individual to carry out the research as proposed as well as to help assess any potential overlap/duplication.
- Requires senior personnel to use an NSF-approved format to generate current and pending support information.
- Information must be provided for all current and pending support irrespective of whether such support is provided through the proposing organization or directly to the individual.
- Project or in-kind contributions without a time commitment are not required to be reported in Current and Pending Support.
- In-kind contributions that are intended for use on the project/proposal being proposed to NSF must be included as part of the Facilities, Equipment and Other Resources section of the proposal.
- Examples of current and pending support expanded to include non-profit organizations.
- See PAPPG (NSF 20-1), [Chapter II.C.2.h](#)



NSF-Approved Format Biographical Sketch

NSF-Approved Formats for the Biographical Sketch

NSF requires a biographical sketch (limited to two pages) for each individual identified as senior personnel. Detailed information about the content is available in the [Proposal and Award Policies and Procedures Guide \(PAPPG\), Chapter II.C.2.f.](#)

Use of an NSF-approved format for the biographical sketch will be required upon implementation of the PAPPG (NSF 20-1), for all proposals submitted or due on or after June 1, 2020. NSF recently recorded a [webinar on the use of NSF-approved formats](#).

Approved formats for creating biographical sketches are:

- **SciENCv - (AVAILABLE NOW!)** NSF has partnered with the National Institutes of Health (NIH) to use SciENCv: Science Experts Network Curriculum Vitae as an NSF-approved format for use in preparation of the biographical sketch section of an NSF proposal. Adoption of a single, common researcher profile system for Federal grants reduces administrative burden for researchers. SciENCv will produce an NSF-compliant PDF version of the biographical sketch. Proposers must save these documents and submit them as part of their proposals via FastLane, Research.gov or Grants.gov.
 - [FAQs on using SciENCv](#)
- **NSF Fillable PDF - (AVAILABLE NOW!)** NSF is providing a fillable PDF for use in preparation of the biographical sketch. Proposers will be able to download it from this page, complete the form, and upload it as part of their proposal via FastLane, Research.gov or Grants.gov.
 - [FAQs on using NSF Fillable PDF](#)

Questions

For system-related questions, please contact FastLane User Support at 1-800-673-6188 or fastlane@nsf.gov. Policy-related questions regarding the content of the formats should be directed to policy@nsf.gov.

Approved
Formats



NSF-Approved Format Current & Pending Support

NSF-Approved Formats for Current and Pending Support

NSF requires information on all current and pending support for ongoing projects and proposals. Detailed information about the content is available in the [Proposal and Award Policies and Procedures Guide \(PAPPG\)](#), Chapter, II.C.2.h. A set of frequently asked questions related to current and pending support also is available.

Use of an NSF-approved format for current and pending support will be required upon implementation of the PAPPG (NSF 20-1), for all proposals submitted or due on or after June 1, 2020. NSF recently recorded a [webinar on the use of NSF-approved formats](#).

Approved formats for creating current & pending support are:

- **SciENcv - (AVAILABLE NOW!)** NSF has partnered with the National Institutes of Health (NIH) to use [SciENcv: Science Experts Network Curriculum Vitae](#) as an NSF-approved format for use in preparation of the current and pending support section of an NSF proposal. Adoption of a single, common researcher profile system for Federal grants reduces administrative burden for researchers. [SciENcv](#) will produce NSF-compliant PDF versions of the current & pending support format. Proposers must save these documents and submit them as part of their proposals via FastLane, Research.gov or Grants.gov.
 - [FAQs on using SciENcv](#)
- **NSF Fillable PDF - (AVAILABLE NOW!)** NSF is providing a fillable PDF of the current & pending support format. Proposers will be able to download it from this page, complete the form, and upload as part of their proposal via FastLane, Research.gov or Grants.gov.
 - [FAQs on using NSF Fillable PDF](#)

Questions

For system-related questions, please contact FastLane User Support at 1-800-673-6188 or fastlane@nsf.gov. Policy-related questions regarding the content of the formats should be directed to policy@nsf.gov.

Approved
Formats



SciENCv Resources



The screenshot shows the SciENCv website interface. At the top left is the NCBI logo and navigation links for 'Resources' and 'How To'. A 'Sign in to NCBI' link is at the top right. The main header features the SciENCv logo and the title 'SciENCv: Science Experts Network Curriculum Vitae'. Below this is a brief description: 'A researcher profile system for all individuals who apply for, receive or are associated with research investments from federal agencies. SciENCv is available in My NCBI.' The left sidebar contains a menu with links for 'About SciENCv', 'Background Information', 'SciENCv FAQs', 'YouTube Video: SciENCv tutorial', 'YouTube Video: Integrating with ORCID', 'Recent Changes to NIH Biosketch', and 'Provide Feedback'. The right sidebar has 'Interfacing with SciENCv' and 'SciENCv Data Schemas' links, along with a blue button that says 'Click here to...'. The main content area displays 'SciENCv FAQs' with a list of questions and answers.

SciENCv: Science Experts Network Curriculum Vitae

A researcher profile system for all individuals who apply for, receive or are associated with research investments from federal agencies. SciENCv is available in My NCBI.

SciENCv FAQs

- [What is SciENCv?](#)
- [Who operates SciENCv?](#)
- [How can our institutional systems to interface with SciENCv?](#)
- [Where can I find the data schema for SciENCv?](#)

What is SciENCv?

Science Experts Network Curriculum Vitae (SciENCv) is an electronic...

What operates SciENCv?

SciENCv is a cooperative project requested by the [Federal Demonstration Project](#). In collaboration with FDP, the product is being built by the National Interagency Workgroup composed of members from the Department of Health, the National Science Foundation (NSF), The Smithsonian, and...

How can our institutional profile systems interface with SciENCv?

There is a plan to establish an interface with API to exchange data download and as an attachment of the PDF download from an individual...

Where can I find the data schema for SciENCv?

The SciENCv data schema is [available here](#).



The screenshot shows a YouTube video player. The video title is 'SciENCv: Science Experts Network Curriculum Vitae'. The URL 'www.ncbi.nlm.nih.gov/sciencv' is displayed below the title. The video content shows a blue background with the SciENCv logo and the NCBI logo. The video player controls at the bottom show a play button, a progress bar at 0:00 / 3:33, and other standard video controls.

SciENCv: Science Experts Network Curriculum Vitae

www.ncbi.nlm.nih.gov/sciencv



Changes Made Based on Community Feedback

- Biographical Sketch
 - Permit use of “*et al.*” for publication citations in the Products section in the event that listing multiple authors makes it difficult to fit the information into the allotted space (NSF fillable format and SciENCv format);
 - Increased space for the Products section by removing instructional text. Links added to relevant PAPPG sections (NSF fillable format);
 - Removed the requirement to include the NSF ID (NSF fillable format); and
 - Added a version date to the document (NSF fillable format).
- Current and Pending Support
 - Increased the number of Projects/Proposal entries from 10 to 15 (NSF fillable format);
 - Updated the Award Number field to accept numbers and letters (NSF fillable format and SciENCv format);
 - Replaced “Calendar Year” label with “Year” for consistency with PAPPG (NSF fillable format and SciENCv format);
 - Removed the requirement to include the NSF ID (NSF fillable format); and
 - Added a version date to the document (NSF fillable).



New Award Notice



New Award Notice

- Multi-Year Project to Modernize NSF's Awards System
- Slowly Migrated New Functionality and Other Notices
 - ✓ No Cost Extensions – March 2018
 - ✓ Other Administrative Actions – June 2018
 - ✓ Post-Award Funding Actions – April 2019
 - ✓ New and Renewal Awards – January 2020
 - ✓ Award Cancellations – March 2020



New Award Notice - Highlights

- Standard, Consistent Layout
- No longer a letter
- Copy Sent to PI and co-PI(s)
- Clear “Purpose” statements
- Clearly identifies information by section



New Award Notice – Information Sections

- Awardee Information
- Amendment Information
- Award Information
- Funding Information
- Project Personnel
- General Terms and Conditions
- Budget



New Award Notice – Screen Shot

NATIONAL SCIENCE FOUNDATION

Award Notice

Award Number (FAIN): [REDACTED]

Managing Division Abbreviation: IIS **Amendment Number:** 000

AWARDEE INFORMATION

Award Recipient: [REDACTED]
Awardee Address: [REDACTED]
Official Awardee Email Address: [REDACTED]
Unique Entity Identifier (DUNS ID): [REDACTED]

AMENDMENT INFORMATION

Amendment Type: New Project
Amendment Date: 05/01/2020
Amendment Number: 000
Proposal Number: [REDACTED]
Amendment Description:

The National Science Foundation hereby awards a Standard Grant for support of the project described in the proposal referenced above .

This award includes funding identified by NSF as COVID-19 related. The recipient is reminded of the importance of maintaining appropriate cost documentation and records as required by 2 CFR 200.302, "Financial Management and 2 CFR 200.333, Retention Requirements for Records".

It is the grantee's responsibility to ensure that any human subjects work conducted under this award has an Institutional Review Board (IRB) approval, where required, and that such approval remains valid at all times that human subjects work is conducted under the award. Failure to comply with this condition will result in suspension and/or termination of the award.

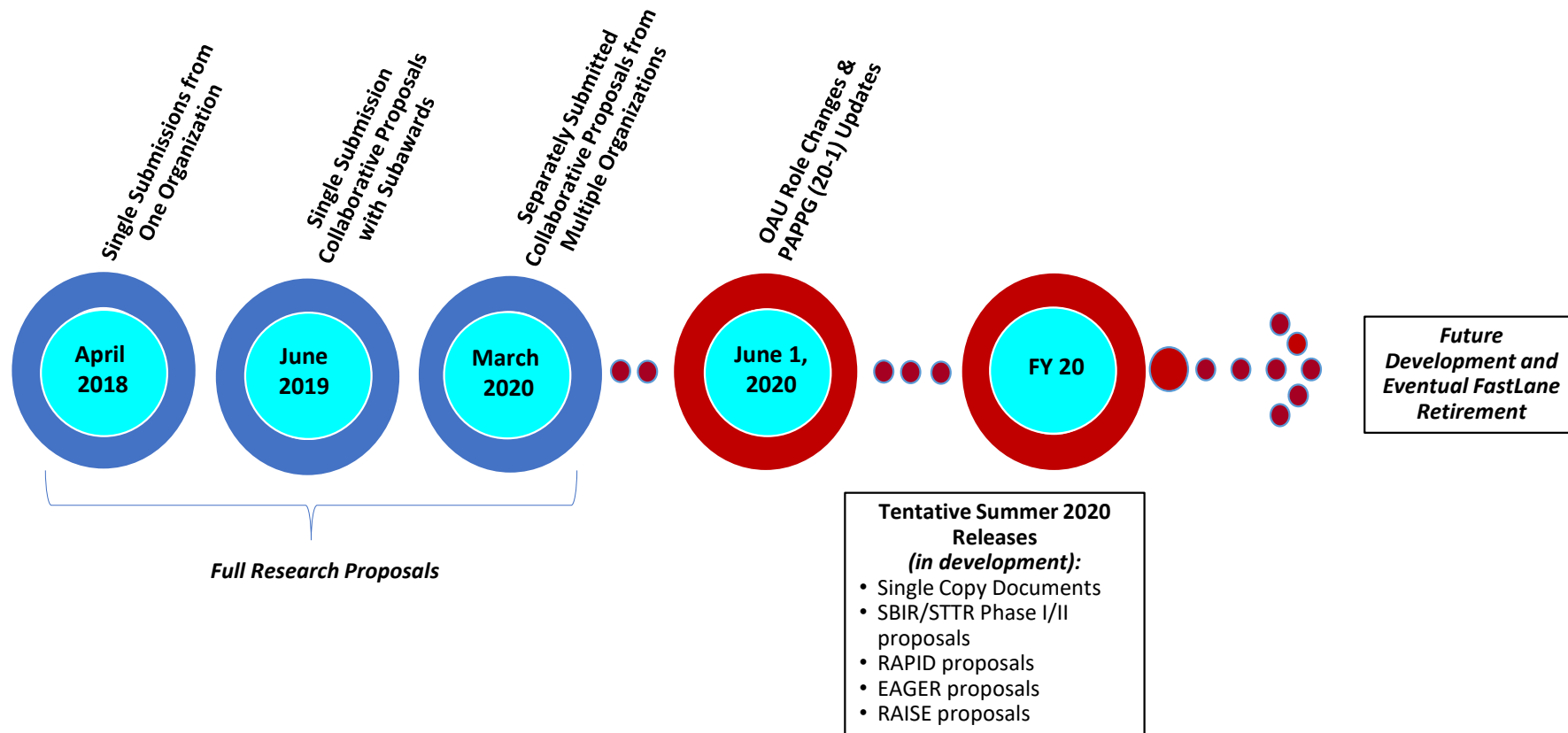
AWARD INFORMATION



Research.gov Demo: Separately Submitted Collaborative Proposals from Multiple Organizations



What Research.gov Proposal Features are Available Today and What's Ahead?



Research.gov Demo: Separately Submitted Collaborative Proposals from Multiple Organizations

- Create Proposal Wizard
- Main Proposal Page
- Project Summary Upload
- Link Lead and Non-lead Proposals
- Proposal Submission
- Redesigned [Research.gov About Proposal Preparation and Submission webpage](#) with new and updated FAQs organized by topic



Research.gov
ONLINE GRANTS MANAGEMENT
FOR THE NSF COMMUNITY

Sign In | Register | Home | Contact | Help | About

Show all notifications (2 notifications)

Learn how to deposit publications in the NSF Public Access Repository (NSF-PAR).
We'll walk you through the process in this short video!

Watch Tutorial Video

Prepare & Submit Proposals
Prepare, submit and check status of proposals

- Prepare new or existing proposals
- Check Proposal Status

FASTLANE PROPOSAL FUNCTIONS

- Additional proposal functions

Proposal/ Panel Review
Review proposals, participate in panels

FASTLANE PROPOSAL REVIEW

- Proposal Review

FASTLANE PANEL REVIEW

- Panelist Functions

Awards & Reporting
Submit project reports, notifications & requests

- Project Reports
- Deposit Public Access Publication
- Example Project Reports (Demo site)
- Notifications & Requests

FASTLANE AWARD FUNCTIONS

- Additional award functions

Fellowships & Honorary Awards
Nominate colleagues, apply for awards

- Graduate Research Fellowship Program (GRFP)
- Postdoctoral Fellowships and Other Programs
- Honorary Awards

Manage Financials
View balances and submit cash requests

- Submit or manage payment transactions
- More about ACMS
- Program Income Reporting

Administration
Manage your account and user roles

- User Management

FASTLANE ORGANIZATION MANAGEMENT

- Research Administration

NSF Award Highlights

- Explore Scholarly & Public Access Re
- Search awards

About Services

- Account Management
- Award Cash Management Services (ACMS)
- Notifications & Requests
- Project Reports
- Proposal Status
- Public Access

NSF Award Highlights

- Research Spending & Results

Contact

- Contact Help Desk

News & Discoveries

- News
- Discoveries
- Multimedia Gallery

Funding & Awards

- Recently Announced Funding Opportunities
- Upcoming Funding Opportunities
- A-Z Index of Funding Opportunities
- Fiscal Funding
- Award Search
- Proposal Search

Feedback

Providing Feedback

- Influence the future of proposal submission
- Help NSF build Research.gov



Resources for More Information

- Listserv to receive updates on Research.gov and FastLane. Sign up by sending a blank email to: system_updates-subscribe-request@listserv.nsf.gov
- [Automated Proposal Compliance Checks in Research.gov](#)
- [Automated Proposal Compliance Checks in FastLane](#)
- [Research.gov About Proposal Preparation and Submission webpage](#)
- [Research.gov About Account Management webpage](#)



What's Ahead?

- We are also happy to share that NSF is currently developing the following capabilities in Research.gov:
 - Support for Single Copy Documents
 - Submission of Small Business Innovation Research (SBIR) and Small Business Technology Transfer (STTR) Phase I and Phase II proposals
 - Submission of Rapid Response Research (RAPID), Early-concept Grants for Exploratory Research (EAGER), and Research Advanced by Interdisciplinary Science and Engineering (RAISE) proposals

Stay tuned for additional information about these developments in the coming months!





Next Steps and ERA Forum Resources

Post-webinar Survey

- <https://www.surveymonkey.com/r/ERASurveyMay2020>

ERA Forum Email

- Questions pertaining to the presentation can be sent to nsferaforum@nsf.gov
- If you are interested in participating in future application usability studies, please send an email with your contact information to nsferaforum@nsf.gov

Subscribe to ERA Forum Listserv

- Send an email to Nsf-era-forum-subscribe-request@listserv.nsf.gov

NSF ERA Forum Website:

- Agenda and presentation slides will be available soon on the ERA Forum website at: https://www.nsf.gov/bfa/dias/policy/era_forum.jsp.



**Thank you for participating in today's ERA Forum
Webinar**



Appendix



Separately Submitted Collaborative Proposal

My Desktop	Prepare & Submit Proposals	Awards & Reporting	Manage Financials	Administration
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Attention: Research.gov currently supports preparation and submission of research proposals including collaborative proposals. View the [Research.gov Proposal System Release Timeline](#) for more information.

My Desktop > Proposal Preparation > Prepare New Proposal

Prepare New Proposal

1. Funding Opportunity ✓ 2. Where to Apply ✓ 3. Proposal Type ✓ 4. Submission Type ✓ 5. Proposal Details ✓

Proposal Details

What type of proposal are you submitting?

- Single proposal (with or without subawards)
- Separately submitted collaborative proposal ⓘ

What is your role on this project? ⓘ [How to link proposals](#)

- Lead proposer ⓘ [Details](#)
- Non-lead proposer

What is a Collaborative Proposal?
A collaborative proposal is one in which investigators from two or more organizations wish to collaborate on a unified research project.
ⓘ [Methods to submit collaborative proposals](#)

Proposal Title

Collaborative Research: This is the Lead Proposal Title. It will be reflected on all non-leads ⓘ

94 of 180 characters

Previous Prepare Proposal

Collaborative Research will be pre fixed to the title



Separately Submitted Collaborative Proposal: Linking

Proposal - 15080

Proposal Title: Collaborative Research: This is the Lead Proposal Title. It will be reflected on all non-leads

Funding Opportunity: NSF 19-1 - Proposal & Award Policies & Procedures Guide - PAPPG

Where to Apply: Office Of The Director (O/D) - EPSCoR Section (OIA), Gen Admin Cost-AOAM-OIG-NSB

Proposal Type: Research

Submission Type: Full Proposal

Collaborative Type: Separately submitted by multiple organizations (Lead proposal)

Due Date: Accepted Anytime

1 Link/View Collaborative Proposals

2 Link Collaborative Proposals

Enter the Temporary ID Number of the non-lead proposal you want to link to:

Temporary ID Number

Note: Once proposals are linked, the Principal Investigator's contact information will be shared.

Send Link Request Cancel

You have successfully invited Proposal - 15081 to link to this proposal. The proposals will become linked once the non-lead views their proposal and accepts the link.

3

Temporary ID Number	Principal Investigator	Organization	Proposal Status	Actions
Link request pending: 1 15081	Sally Subawardco-Pi	Mainstream Engineering Corporation		Cancel Link Request

Collaborative Research will pre fixed to the title



Separately Submitted Collaborative Proposal: Non-Lead

Proposal - 15081

Upon acceptance of the link request by the non-lead proposal, this proposal will inherit the following information from the lead proposal: Proposal Title, Funding Opportunity, Where to Apply, Proposal Type, Submission Type and Due Date. Give the lead organization your proposal's Temporary ID Number - 15081 so the lead organization can send you an online proposal link request.

Proposal Title: Collaborative Research: This title will be replaced by Lead title

Funding Opportunity: NSF 20-520 - EarthCube

Where to Apply: Directorate For Geosciences (GEO) - ICER (ICER), EarthCube

Proposal Type: Research

Submission Type: Full Proposal

Collaborative Type: Separately submitted by multiple organizations (Non-lead proposal)

Due Date: Inherited from the Lead Proposal

Proposal Actions

- Share Proposal with SPO/AOR
- Manage Personnel and Subaward Organizations
- Link/View Collaborative Proposals
- Print Proposal
- Delete Proposal

Proposal Details

Proposal Status: Not Shared with SPO/AOR

Helpful Links

View submitted proposals

Proposal Sections	Last Updated	Compliance Status [Key]
Required		
Cover Sheet		Form not checked
Budget(s)		Form not checked
Budget Justification(s)		Document unavailable for check
Facilities, Equipment and Other Resources		Document unavailable for check
Senior Personnel Documents		Document(s) unavailable for check
Optional		
Other Personnel Biographical Information		Document unavailable for check
Other Supplementary Documents		Document unavailable for check
List of Suggested Reviewers (Single-copy document)		Document unavailable for check
List of Reviewers Not to Include (Single-copy document)		Document unavailable for check

Provide the lead organization with the temp prop ID

Fewer required sections



Separately Submitted Collaborative Proposal: Non-Lead

My Desktop · Proposal Preparation · In Progress Proposals

In Progress Proposals

One or more requests to collaborate need attention. Please view the proposal(s) to accept or reject the link request(s).

Link requests are automatically at the top

Temporary ID Number	Proposal Title	PI Name	Due Date
Link request pending: 15081	Collaborative Research: This title will be replaced by Lead title	Subawardco-Pi, Sally	Date inherited from the Lead Proposal
13378	Wednesday, January 29	Pi, Paula	02/11/2020
13383	Working Group Demo 1302020	Pi, Paula	02/11/2020
14340	Merit Review Test	Pi, Paula	Accepted Anytime
13353	Testing Demo 1-16-2020 Change 2	Pi, Paula	Accepted Anytime

Once link is accepted, non lead cannot unlink. Must contact the lead

Link Collaborative Proposals Request

The following proposal is requesting to link to your proposal 15081:

Temporary ID Number: 15080
Proposal Title: Collaborative Research: This is the Lead Proposal Title. It will be reflected on all non-leads
Principal Investigator: Paula Pi
Organization: Cornell University

Accept Link Request Reject Link Request Decide Later



Separately Submitted Collaborative Proposal: Non-Lead

My Desktop > Proposal Preparation > Proposal - 15081

Proposal - 15081

✔ You have successfully linked to Proposal - 15080. Additional details can be viewed from [Link/View Collaborative Proposals](#).

Proposal Title: Collaborative Research: This is the Lead Proposal Title. It will be reflected on all non-leads

Funding Opportunity: NSF 19-1 [🔗](#) - Proposal & Award Policies & Procedures Guide - PAPPG

Where to Apply: Office Of The Director (O/D) - EPSCoR Section (OIA), Gen Admin Cost-AOAM-OIG-NSB

Proposal Type: Research

Submission Type: Full Proposal

Collaborative Type: Separately submitted by multiple organizations (Non-lead proposal)

Due Date: Accepted Anytime
[📅 Date Types](#)

Proposal Actions	Proposal Sections	Last Updated	Compliance Status [Key]
🔒 Share Proposal with SPO/AOR 👤 Manage Personnel and Subaward Organizations 🔗 Link/View Collaborative Proposals 🖨 Print Proposal 🗑 Delete Proposal	Required		
	Cover Sheet		Form not checked
	Budget(s)		Form not checked
	Budget Justification(s)		Document unavailable for check
	Facilities, Equipment and Other Resources		Document unavailable for check
	Senior Personnel Documents 📌		Document(s) unavailable for check
	Optional		
	Other Personnel Biographical Information 📌		Document unavailable for check
	Other Supplementary Documents		Document unavailable for check
	List of Suggested Reviewers (Single-copy document 📌)		Document unavailable for check

Proposal Details

📌 Proposal Status: Not Shared with SPO/AOR

Once linked, non lead will inherit Title, Funding Opportunity, Where to Apply (units of consideration), Proposal Type, Submission Type, and Due Date

